



OFFICE OF  
**CONSTABLE VICTOR TREVINO**  
PRECINCT NO. 6 ■ HARRIS COUNTY  
333 Lockwood ■ Houston, Texas 77011-2596 ■ (713) 923-9156



*Accepting applications for*

## **COMMUNICATIONS OFFICER**

**DEPARTMENT:** Harris County Constable's Office Precinct 6

**HOURS:** 40-Hours per Week / Various Shifts

**SALARY:** \$16.21 per hour for entry level

**EDUCATION:** A high school diploma or G.E.D. equivalent is required.

**EXPERIENCE:** Experience and Bilingual preferred

**SKILLS:** Applicant must be 21 years of age and **possess a valid Texas driver's license prior to employment.**

**JOB DESCRIPTION:** The Police Dispatcher position is skilled emergency service work that involves receiving emergency 911 and non-emergency requests for police assistance, determining nature/urgency of calls, initiating police or other emergency personnel action and maintaining close contact with field units. It requires a considerable degree of initiative and independent judgment within procedural boundaries in responding to emotional, disturbed and sometimes abusive people in a variety of situations. The police Dispatcher position requires rotating shift assignments and overtime in accordance with maintaining a fully operational 24-hour facility.

**EMPLOYMENT IS CONTINGENT UPON PASSING A CRIMINAL BACKGROUND CHECK.**

**HARRIS COUNTY HAS AN EMPLOYMENT AT WILL POLICY.**

**CLOSING DATE:** 10/18/2014 or until filled

Visit our website for an application: <http://www.harriscountytexas.gov/ConPct6/default.aspx>

Harris County Constable Pct. 6

Attn: Gloria Solis or Zulma Ramon

333 Lockwood

Houston, TX 77011

**UPON RECEIVING A CONDITIONAL OFFER OF EMPLOYMENT, ALL APPLICANTS ARE SCREENED FOR THE PRESENCE OF ILLEGAL DRUGS.**